

# **FIRST BAPTIST CHURCH – ATHENS, GEORGIA**

## ***Position Description: Minister of Mission***

### **INTRODUCTION**

The Minister of Mission at First Baptist Church, Athens, Georgia gives leadership to the church's mission ministries, including planning, coordinating, promoting and evaluating all facets of these ministries. The Minister of Mission works under supervision of the Senior Minister, and in collaboration with other ministerial staff, congregational leadership, the teams in the Mission Division and the Youth Ministry Team. The Minister of Mission serves as a part time member of the church staff, working 28 hours per week..

Like all members of the church staff, the Minister of Mission is expected to demonstrate a strong and growing faith in Christ as Lord, maintain a high level of professional competency and to abide by the policies and procedures established by the church.

### **BASIC RESPONSIBILITIES**

The Minister of Mission will

- Collaborate with the teams in the Mission Division in giving leadership to our mission engagement, including endeavors in this community and partnerships with CBF Field Personnel around the world
- Serve as staff liaison to our mission partners
- Work with the Mission Team, the Deacons, and the Senior Minister to help the church deepen our engagement in God's mission in the local community, the state, the nation and the world, not only through short term opportunities, but also through long term engagements
- Seek opportunities to strengthen existing mission and ministry partnerships in this community while also working with congregation leaders to discern where new mission ministries are needed
- Work with the mission team and others to recruit volunteers for long term participation in mission ministries and also short term mission trips

- Coordinate efforts in the congregation and the community so that the FBC facilities can be used more completely as an asset in our mission endeavors
- Build relationships with other congregations and entities in the community who share First Baptist's commitment to participation in God's mission in the Athens community
- Assist in the design and accomplishment of long range plans for the mission ministries of the church
- Oversee, in collaboration with ministry teams, the development and utilization of budgets for mission ministries
- Serve as liaison to on church committees and teams as deemed appropriate by the senior minister
- Communicate clearly and work as a team member with ministerial and support staff of FBC Athens.
- Perform other administrative tasks necessary to the mission ministries which include but are not limited to weekly and monthly communications with mission volunteers and members of the congregation
- Provide leadership in worship as coordinated with other ministerial staff and participate in worship leadership and preaching as requested.
- Participate in ministerial visits to church members and non-church members with other ministerial staff as assigned by the Senior Minister.
- Perform duties ascribed to ordained ministers as needed.